

# Annual Council

## 22 May 2023



Quorum: 11

*Published: Friday, 12 May 2023*



**To the Members of the Council**

**You are summoned to attend the annual meeting of the Council to be held in the Council Chamber, County Hall, St Anne's Crescent, Lewes, East Sussex, BN7 1UE on 22 May 2023 at 6.00 pm to transact the following business.**

**Note: At the commencement of the meeting the Chair will ask for a period of silence to enable councillors to focus their thoughts on the meeting or to pray silently.**

## Agenda

### **1 Election of the Chair of the Council**

The names of Councillors who have been nominated for the office of Chair of the Council will be reported at the meeting.

Following the election of the Chair of the Council, and pursuant to the provisions of Section 83 of the Local Government Act 1972, the person elected to be Chair of the Council shall make a Declaration of Acceptance of Office in the prescribed form, before the Chief Executive.

### **2 Appointment of the Vice-Chair of the Council**

The names of the Councillors who have been nominated for the office of Vice-Chair of the Council will be reported at the meeting.

Following the appointment of the Vice-Chair of the Council, and pursuant to the provisions of Section 83 of the Local Government Act 1972, the person appointed to be Vice-Chair of the Council shall make a Declaration of Acceptance of Office in the prescribed form, before the Chief Executive.

**3 Minutes (Pages 5 - 16)**

To confirm and sign the minutes of the meeting of the Council dated 20 February 2023.

**4 Apologies for absence**

**5 Declarations of interest**

Disclosure by councillors of personal interests in matters on the agenda, the nature of any interest and whether the Councillor regards the interest as prejudicial under the terms of the Code of Conduct.

**6 Announcements**

To receive any announcements from the Chair of the Council or the Chief Executive. A list of the Chair of the Council's engagements since the previous meeting is enclosed.

**7 Urgent items**

Items not on the agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances as defined in Section 100B(4)(b) of the Local Government Act 1972.

**8 Returning Officer's Report. (Pages 17 - 30)**

To receive the report of the Deputy Chief Executive and Returning Officer.

**9 Election of the Leader of Council, in accordance with Council Procedure Rules**

To receive nominations and vote thereon.

(Note: The Leader is to be appointed to a 4-year term of office in accordance with the provisions of the Local Government and Public Involvement in Health Act 2007.)

**10 Appointments Report (To follow)**

- a) To note the Leader of the Council's appointments to Cabinet, the individual areas of responsibility allocated to the Cabinet and the allocation of those areas of responsibility to the members of the Cabinet (to be reported verbally by the Leader at the meeting); and
- b) To consider and determine proposals set out in the report of the Head of Democratic Services.

**11 Annual Pay Policy Statement 2023-24. (Pages 31 - 38)**

Report of the Director of Tourism, Culture and Organisational Development.

**12 Urgent decisions taken by the Cabinet or Cabinet members**

In accordance with the Policy and Performance Advisory Committee Procedure Rule 17, to receive details of any urgent decisions taken by the Cabinet or Cabinet members since the previous meeting (if any).

**13 Calendar of Meetings 2023/24** (Pages 39 - 40)

To ratify the calendar of meetings for 2023/24 as attached.

**14 Date of Next Meeting**

The next scheduled meeting is on 24 July 2023 at 6 pm.



**Robert Cottrill**  
**Chief Executive**

## Information for the public

**Accessibility:** Please note that the venue for this meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired. This agenda and accompanying reports are published on the Council's website in PDF format which means you can use the "read out loud" facility of Adobe Acrobat Reader.

**Filming/Recording:** This meeting may be filmed, recorded or broadcast by any person or organisation. Anyone wishing to film or record must notify the Chair prior to the start of the meeting. Members of the public attending the meeting are deemed to have consented to be filmed or recorded, as liability for this is not within the Council's control.

**Public participation:** Please contact Democratic Services (see end of the agenda) for the relevant deadline for registering to speak on a matter which is listed on the agenda, if applicable.

## Information for Councillors

**Disclosure of interests:** Members should declare their interest in a matter at the beginning of the meeting.

In the case of a disclosable pecuniary interest (DPI), if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days.

If a member has a DPI or other prejudicial interest he/she must leave the room when the matter is being considered (unless he/she has obtained a dispensation).

# Democratic Services

For any further queries regarding this agenda or notification of apologies please contact Democratic Services.

**Email:** [committees@lewes-eastbourne.gov.uk](mailto:committees@lewes-eastbourne.gov.uk)

**Telephone:** 01323 410000

**Council website:** <https://www.lewes-eastbourne.gov.uk/>

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